



Regional Supervisor, Facility Maintenance and Asset Salaried - Peterborough

Be the spark that inspires others to unlock their full potential!

The YMCA of Central East Ontario operates out of three major Health, Fitness and Recreation facilities as well as approximately 20 community locations. Our team consists of more than 350 staff members and over 150 volunteers. We proudly serve Belleville, Peterborough, the City of Quinte West, and the surrounding areas in Hastings County, Prince Edward County, and Peterborough County.

As a charity, we are driven by core values that guide our actions and decisions: Caring, Honesty, Respect, Responsibility, and Inclusiveness. The YMCA offers our employees meaningful jobs with the opportunity to positively impact individuals' lives and enhance the health of our communities.

The Regional Supervisor, Facility Maintenance and Asset will assist and support the General Manager, Regional Assets to provide a high standard of building maintenance and ongoing project management. Primarily responsible for ensuring the upkeep of facilities and equipment to provide quality experiences and ensure the safety of all members, and staff. This position could be responsible to various facility locations and needs as priorities are directed.

RESPONSIBILITIES:

- Undertakes preventative maintenance and repairs to building equipment and responds to all work orders including HVAC equipment, pool operations, fitness equipment, fire safety/emergency equipment, building maintenance, etc.
- Submit recommendations on equipment requiring rebuilding, replacement, upgrade or enhanced sustainability practices.
- Project management and documentation of all work performed.
- Focuses on Climate Change implications, how they are affecting our operations and opportunities to access rebates and grants.
- Ensures the safety of all members, property and self by following established Workplace Health and Safety practices and procedures including relevant legislation. Takes appropriate action related to repairs necessary to uphold a clean, safe and well-maintained work environment while adhering to all YMCA of Central East Ontario policies and best practices. Actively reinforce safety, and support with ongoing training.
- Coordinates third party contractors and provides supervision as required while repairs are being performed.
- Responds to all emergencies and reports any and all maintenance issues to the General Manager, Regional Assets.
- Under the direction of the General Manager, Regional Assets, trains other personnel in new and existing equipment, and procedures.
- Supports Supervisor and facility team with pool maintenance and compliance.
- Provides support to development and maintenance of Facility department budgets
- Represents the YMCA in a professional manner.

EDUCATION/TRAINING/QUALIFICATIONS:

- Secondary School diploma
- Post-secondary education an asset
- Mechanical aptitude

- Knowledge of general cleaning and basic maintenance such as patching dry wall, painting, plumbing, etc.
- Project management experience an asset
- Basic proficiency in use of Microsoft Office, Email, Internet and Building Automation Systems

EXPERIENCE:

- Minimum 5 years related experience in skilled trades and/or building maintenance, preferably in one or more of the following areas: electrical/plumbing, operating engineering/pneumatics, mechanical, HVAC
- Minimum 3 years supervisory experience

WORKING CONDITIONS:

- On call after hours and weekends.
- Shifts may vary in order to accomplish your goals.
- Climbing, lifting, ladder work
- Some confined work space
- Noise may be present depending on environment
- Heat, cold, humidity may also be present
- Requires work to be done indoors and outdoors
- Position requires a high level of physical effort, including continuous movements and labour intensive activities including lifting, moving heavy parts, appliances, etc.
- Valid driver's license and own vehicle with vehicle liability insurance for transportation between branches and to pick up supplies from a variety of suppliers
- May be called in outside of regular shift
- May require out of town travel for training sessions
- Requirement of Standard First Aid and CPR
- Vulnerable Sector check

What the YMCA of Central East Ontario has to offer:

- Pension plan is offered to all once staff qualify
- YMCA membership
- Staff discounts for Child Care
- Health, Rx, vision, dental, long term disability, and life insurance for full time, permanent employees
- Employee Assistance Program
- Training and development opportunities
- A rewarding job

How to Apply:

All interested candidates are to submit a resume to:

Dana Schoenhals

Dana.schoenhals@ceo.ymca.ca

Applications will be received until July 29, 2024

We appreciate your interest in a career opportunity with the YMCA of Central East Ontario. Please note that with the high amount of applicants, only those selected for an interview will be contacted.

The YMCA of Central East Ontario is committed to an environment that is barrier free; if you require accommodation during the hiring process, please inform us in advance so that we can arrange reasonable and appropriate accommodation. The YMCA of Central East Ontario values the diversity of people and communities and is committed to excellence and inclusion in our Association.