



BIRTHDAY PARTY TERMS AND CONDITIONS

NUMBER OF GUESTS

Party includes birthday child and 9 friends. Additional fees apply for extra children. Room capacity is 25 people (including adults in ratio). Please bring a list of all the kids and adults attending the birthday so our front desk staff can direct them to the correct birthday.

FINAL BALANCE

The balance owing for any additional guests will be due the day of the party's scheduled start date. Additional guests come at the cost of \$5 per child. Additional adults are not added to the cost as they are required for supervision.

Acceptable forms of payment include cash, debit or credit card.

Failure to pay the final balance will result in cancellation of the party.

PARTY PACKAGES

We offer several packages to suit your needs. Due to necessary preparations, once a party package is chosen you are unable to change it.

The party format is as follows:

3-hour party (1 hour for each activity): Pool, Party room, Treehouse OR Gym

2-hour party (1 hour for each activity): Treehouse OR Gym, Party room

Parties must follow this order as they are built around other programs within the facility.

SPACE SCHEDULE

3-Hour Birthday (Sun or Sat 1pm-4pm)	2-Hour Birthday (Sun or Sat 2pm-4pm)	2-Hour Birthday (Sun 11am-1pm)
12:30-1:00 – Set Up	1:30-2:00 – Set Up	10:30-11:00 – Set Up
1:00-2:00 – Pool	2:00-3:00 – Treehouse or Gym	11:00-12:00 – Treehouse
2:00-3:00 – Party Room	3:00-4:00 – Party Room	12:00-1:00 – Party Room
3:00-4:00 – Treehouse or Gym	4:00-4:15 – Clean Up	1:00-1:15 – Clean Up
4:00-4:15 – Clean Up		

VENUE ACCESS

Parents will have access to the reserved party space 30 minutes prior to the party's scheduled start time. Guests will not be allowed into the reserved area prior to that start time. Parents and participants who are 16+ years will be asked to sign in at the Membership desk upon arrival and show photo ID. Make the process easier we have provided an attendance sheet for you to fill out as guests come in.

During the party, all children are expected to stay in the party room or the designated area of the activity. While in the MPR please do not use the Smart Board, and in the Studio please do not use the exercise balls.

All facility policies must be followed. All party attendees must leave the reserved area no later than 15 minutes after the party's scheduled end time. Children must be accompanied when using the restroom and change rooms.

DECORATIONS/PAPER GOODS

Parents may bring decorations as they see fit, with the following restrictions:

- 1) No decorations may be "pinned" or nailed to any surface including taped or hanged from the ceiling tiles.
- 2) No open flames.
- 3) No glitter or confetti.

Parents to supply all paper goods, including tablecloths, plates, cups, napkins, etc.

FOOD & DRINK

Parents may bring peanut free food and non-alcoholic beverages to serve during the party. Be advised that we do not have an accessible refrigerator on the premises. PLEASE be sure to inquire about your guests' allergies. If singing Happy Birthday, please bring appropriate decorations (no flames/ sparklers please).

Please keep all food and drink in the party room.

RATIO REQUIREMENTS

To help ensure the safety of all participants we require the following ratios to be met for both land and aquatic parties:

Children age 6 years and under -2 children to 1 adult

Children age 7 years and over – 4 children to 1 adult

Parents must be in water with the maintained ratios above.

Children are not under the direct supervision of the YMCA; they are your responsibility.

CLEANUP

Relax! The YMCA will clean up! All you need to do is take your presents and food/beverages with you. All food and drink must be removed from YMCA within 15 minutes of the party's scheduled end time.

CANCELLATION POLICY

Birthday Party fee will be paid in full upon booking. Free cancellation up to 14 days in advance. Refunds will not be issued if less than 14 days notice is given.

If inclement weather, power outages or any other unforeseen outside circumstances cause for cancellation, the paid fees will be assessed.

LIABILITIES

By enrolling into a birthday party contract, you release the YMCA and its staff from any potential liability. You agree to indemnify and hold harmless the YMCA and its staff for any damages, loss, or injury (including allergic reactions) that may occur. Should YMCA property be lost or damaged due to the activities of any of your party guests, you agree to reimburse the YMCA for replacement or repair of said property. You are agreeing to hold your entire party responsible for the terms of this contract without limitation.