# YMCA OF CENTRAL EAST ONTARIO

# FINANCIAL STATEMENTS

December 31, 2020

#### INDEPENDENT AUDITOR'S REPORT

To the Members of YMCA OF CENTRAL EAST ONTARIO

#### **Qualified Opinion**

We have audited the financial statements of YMCA OF CENTRAL EAST ONTARIO, which comprise the statement of financial position as at December 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of **YMCA OF CENTRAL EAST ONTARIO** as at December 31, 2020 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### **Basis for Qualified Opinion**

In common with many not-for-profit organizations, the YMCA OF CENTRAL EAST ONTARIO derives revenue from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Corporation and we were not able to determine whether any adjustments might be necessary to donations and fundraising revenue, excess of revenue over expenses, and cash flows from operations for the years ended December 31, 2020 and 2019, current assets as at December 31, 2020 and 2019, and net assets for the years then ended. Our audit opinion on the financial statements for the year ended December 31, 2019 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Corporation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Corporation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Corporation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Corporation's financial reporting process.

### INDEPENDENT AUDITOR'S REPORT

# Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Corporation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Corporation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Belleville, Ontario May 26, 2021 CHARTERED PROFESSIONAL ACCOUNTANTS
LICENSED PUBLIC ACCOUNTANTS

# YMCA OF CENTRAL EAST ONTARIO

(Incorporated without share capital under the laws of Ontario)

# STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2020

# **ASSETS**

	_	2020		2019
CURRENT ASSETS Cash	\$	530,363	<b>P</b>	178,033
Short-term investments - note 4	Ф	1,985,524	Þ	3,566,145
Accounts receivable - note 15		1,103,925		226,282
Prepaid expenses		38,714		52,389
•		3,658,526		4,022,849
TANGIBLE CAPITAL ASSETS - note 5		10,480,669		10,755,589
INTANGIBLE CAPITAL ASSETS - note 6		56,046		30,834
	\$	14,195,241	\$	14,809,272
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES				
Accounts payable and accrued liabilities	\$	771,876	\$	717,498
Government remittances payable		42,380		36,792
Deferred revenue		269,192		73,623
Current portion of long-term debt	_	349,838	_	164,038
		1,433,286		991,951
LONG-TERM DEBT - note 7		1,885,057		2,234,895
DEFERRED CONTRIBUTIONS RELATED TO CAPITAL				
ASSETS - note 10		5,289,633		5,490,255
AUSELIS - Hote IV	_	8,607,976	_	8,717,101
NET ASSETS	_	0,007,270	_	0,717,101
Invested in tangible and intangible				
capital assets - internally restricted		3,012,188		2,897,235
Internally restricted - debt repayment		5,012,100		2,091,233
and capital development reserve - note 8		1,546,369		1,432,037
Unrestricted		1,028,708		1,762,899
		5,587,265	_	6,092,171
	\$	14,195,241	<del>-</del>	
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Approved by the Board of Directors:				
Director				
Director				

(See accompanying notes)



# YMCA OF CENTRAL EAST ONTARIO STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS AND CHANGES IN NET ASSETS

# YEAR ENDED DECEMBER 31, 2020

		2020	2019
REVENUE  Membership fees Program fees Grants and subsidies - note 15 Donations and fundraising Rental and other Amortization of deferred contributions related to capital assets	\$	1,761,401 \$ 1,787,032 1,988,883 455,591 182,590 211,272 6,386,769	5,105,703 4,812,381 30,000 558,020 504,063 207,708 11,217,875
EXPENSES  Salaries, wages and benefits Program Administrative and support services Building maintenance Allocations to YMCA Canada Amortization of tangible capital assets Amortization of intangible capital assets Interest on long-term debt	_	4,418,305 233,560 436,409 1,049,321 48,754 621,208 12,496 71,622 6,891,675	7,625,217 691,333 583,234 1,531,339 154,428 595,299 7,406 77,318 11,265,574
Deficiency of revenue over expenses before Other item		(504,906)	(47,699)
Other expense Loss on impairment of intangible capital assets	_		345,996
DEFICIENCY OF REVENUE OVER EXPENSES		(504,906)	(393,695)
NET ASSETS, beginning of year	_	6,092,171	6,485,866
NET ASSETS, end of year	\$	5,587,265 \$	6,092,171

(See accompanying notes)

# YMCA OF CENTRAL EAST ONTARIO STATEMENT OF CASH FLOWS YEAR ENDED DECEMBER 31, 2020

	 2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES		
Deficiency of revenue over expenses Adjustments for:	\$ (504,906)\$	(393,695)
Amortization of tangible capital assets	621,208	595,299
Amortization of intangible capital assets	12,496	7,406
Loss on impairment of intangible capital assets	-	345,996
Amortization of deferred contributions related to capital assets	(211,272)	(207,708)
Gain on disposal of capital assets	 (1,800)	(18,444)
	(84,274)	328,854
Change in non-cash working capital components:	(977 (42)	(102 105)
Accounts receivable	(877,643)	(102,185)
Prepaid expenses Accounts payable and accrued liabilities	13,675 54,379	(31,373) (144,929)
Government remittances payable	5,588	(56,906)
Deferred revenue	195,569	(63,604)
Dolollog loveling	 	(00,000)
	(692,706)	(70,143)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments	(577,317)	(2,500,000)
Proceeds from sale/maturity of investments	2,157,938	2,830,601
Purchase of tangible capital assets	(346,289)	(625,331)
Proceeds from sale of tangible capital assets	1,800	18,444
Purchase of intangible capital assets	 (37,708)	(75,862)
	1,198,424	(352,148)
CASH FLOWS FROM FINANCING ACTIVITIES		
Repayment of long-term debt	(164,038)	(293,450)
Contributions received related to tangible capital assets	10,650	294,294
G		
	 (153,388)	844
INCREASE (DECREASE) IN CASH	352,330	(421,447)
CASH, beginning of year	178,033	599,480
CASH, end of year	\$ 530,363 \$	178,033

(See accompanying notes)

#### 1. NATURE OF THE ORGANIZATION

The YMCA of Central East Ontario is an independent charitable association of volunteers and staff dedicated to promoting well-being within the community.

The Corporation has been granted tax-exempt status as a registered charity under the Income Tax Act (Canada) and, as such, is exempt from income taxes.

#### 2. SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of accounting**

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

#### **Short-term investments**

The purchase and sale of investments are accounted for using settlement date accounting. Transaction costs associated with the acquisition of investments and investment management fees are expensed as incurred.

# Tangible capital assets

Land is carried at cost. Purchased tangible capital assets are recorded at acquisition cost. Contributed tangible capital assets are recorded at fair value at the date of contribution. Amortization is provided for on a straight-line basis over the estimated useful lives of the assets as follows:

Buildings	25-40 years
Parking lot	10 years
Office equipment	10 years
Program and fitness equipment	5 years
Computer equipment	3 years

#### Intangible capital assets

The costs of intangible capital assets are capitalized upon meeting the criteria for recognition as an intangible asset; otherwise, costs are expensed as incurred. Intangible assets, consisting of computer software are measured at cost less accumulated amortization. Amortization of computer software is provided for on a straight-line basis over the estimated useful life of three years.



# 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

# Revenue recognition

The Corporation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions for depreciable capital assets are deferred and amortized over the life of the related capital asset. Externally restricted capital asset contributions that have not been expended are recorded as part of deferred contributions related to capital assets on the statement of financial position.

# Government assistance

Government assistance is recorded as revenue in the period for which eligible expenditures are incurred. Government assistance is included Grants and subsidies revenue on the Statement of Operations and Net Assets.

#### Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Management makes accounting estimates when determining the estimated useful life of the Corporation's tangible capital assets and intangible assets, its allowance for doubtful accounts, accrued liabilities and deferred revenues. Actual results could differ from those estimates.

#### **Contributed services**

Volunteers contribute an indeterminable number of hours each year to assist the Corporation in carrying out its activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

# 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Financial instruments**

The Corporation initially measures its financial assets and financial liabilities at fair value adjusted by transaction costs in the case where a financial asset or financial liability is subsequently measured at amortized cost.

The Corporation subsequently measures all its financial assets and financial liabilities at amortized cost. Financial assets measured at amortized cost include cash, short-term investments and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and government remittances payable.

# 3. FINANCIAL INSTRUMENTS

#### Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Corporation is exposed to credit risk from customers. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Corporation has a significant number of customers which minimizes concentration of credit risk.

# Liquidity risk

Liquidity risk is the risk that the Corporation cannot meet its commitments when they become due. Liquidity risk also includes the risk of the Corporation not being able to liquidate assets in a timely manner. The Corporation's management manages this risk by reviewing expected future cash flow requirements, anticipating investing and financing activities and holding assets that can be readily converted to cash.

#### Interest rate risk

Interest rate risk refers to the risk that the fair value of financial instruments and future cash flows associated with the instruments will fluctuate due to changes in market interest rates.

The Corporation's exposure to interest rate risk arises from its interest bearing assets and its long-term debt. The Corporation manages interest rate risk exposure by investing in guaranteed investment certificates.

# 3. FINANCIAL INSTRUMENTS (continued)

## Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Corporation is not exposed to other price risk.

# Change in risk

There were no changes in the risk exposure of the Corporation during the year related to the above risks.

## 4. SHORT-TERM INVESTMENTS

	 2020	_	2019
Guaranteed Investment Certificates High interest savings funds Accrued interest	\$ 700,000 1,273,633 11,891	\$	3,399,739 122,470 43,936
	\$ 1,985,524	\$	3,566,145

Investments are managed by the Corporation in consultation with the Corporation's financial advisor. The Corporation limits its investments to Guaranteed Investment Certificates, high interest savings funds, Ontario Savings Bonds and minimal equities to ensure the capital is preserved and to provide access to the funds when needed.

Guaranteed Investment Certificates have interest rates ranging from 1.91% to 2.90% and maturity dates spanning March 3, 2021 to June 21, 2021.

# 5. TANGIBLE CAPITAL ASSETS

Tangible capital assets consist of the following:

	2020							2019
		Cost		ccumulated mortization		Net		Net
Land Buildings Parking lot Office equipment Program and fitness equipment Computer equipment	\$	532,028 15,281,703 79,662 912,301 2,309,073 359,502	\$	6,197,251 64,098 349,674 2,057,010 325,567	\$	532,028 9,084,452 15,564 562,627 252,063 33,935	\$	532,028 9,193,559 19,491 626,755 341,785 41,971
	\$	19,474,269	\$	8,993,600	\$	10,480,669	\$	10,755,589

Program and fitness equipment that is not yet being amortized has a cost of \$25,502.

# 6. INTANGIBLE CAPITAL ASSETS

Intangible capital assets consist of the following:

	2020						2019
		Cost		ımulated rtization		Net	Net
Computer software	\$	151,557	\$	95,511	\$	56,046 \$	30,834

## 7. LONG-TERM DEBT

Long-term debt consists of:

	2020	2019
Fixed rate term loan of Banker Acceptances, revolve monthly, interest at 3.07%, repayable in monthly blended payments of approximately \$31,000, due November 30, 2026 Less current portion	\$ 2,234,895 349,838	\$ 2,398,933 164,038
	\$ 1,885,057	\$ 2,234,895

The debt is secured by a General Security Agreement representing a first charge on all of the Corporation's assets and an assignment of all risk insurance. Under the terms of the agreement, there are certain covenants that the Corporation must maintain. During the year, the Corporation was in compliance with all covenants of the agreement.

During the year, the Corporation renegotiated the terms of the loan to provide the Corporation with interest-only payments for six months, from March 2020 to August 2020.

Principal repayments on Banker Acceptances under the renegotiated agreement over the next five years are estimated to be as follows:

2021	\$	349,838
2022		360,731
2023		371,962
2024		383,543
Subsequent years		768,821
	\$	2,234,895

# 8. INTERNALLY RESTRICTED FUNDS

The Board maintains an internally restricted reserve for the purpose of debt repayment, capital development and catastrophic emergency. The Board maintains an amount equal to sixty days of operating expenses in unrestricted net assets and apportions the remaining amount to the internally restricted debt repayment and capital development reserve. At December 31, 2020, the Board has restricted \$1,546,369 (2019 - \$1,432,037) for this purpose.

# 9. OPERATING LINE OF CREDIT

The Corporation has an operating line of credit with an authorized limit of \$250,000, of which \$Nil was utilized at year-end. The line of credit bears interest at bank prime rate, and is secured by a general security agreement covering all of the assets of the Corporation.



# 10. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

Deferred contributions related to capital assets represent the unamortized amount of donations received for the purchase of capital assets. The amortization of contributions related to capital assets is recorded as revenue in the statement of operations and changes in net assets. The changes in the deferred contributions related to capital assets balance are as follows:

		2020	2019
BALANCE, beginning of year Deferred contributions received Amortization of deferred contributions	\$	5,490,255 \$ 10,650	5,403,668 294,295
related to capital assets	_	(211,272)	(207,708)
BALANCE, end of year	\$	5,289,633 \$	5,490,255

#### 11. CONTRACTUAL OBLIGATIONS

The Corporation has entered into an agreement with The Corporation of the City of Quinte West (Quinte West) to operate and manage a recreational facility at 50 Monogram Place, Trenton for a period of 20 years. The agreement acknowledges that Quinte West remains the sole owner of the facility and provides that the Corporation will manage health and fitness, aquatics, child minding, family and related recreational programs and such other programs for which there may be public demand.

# 12. CHILD CARE AND OTHER WAGE SUBSIDIES

The Corporation has reported fee subsidy as revenue in the statement of operations and changes in net assets. Wage subsidies of \$800,687, excluding wage grants specific to child care, have been included with salaries, wages and benefits as a reduction to the expenditure in the statement of operations and changes in net assets.

Child care subsidies earned during 2020, which have been reflected in the financial statements, are as follows:

		Belleville	I	Peterborough	 Lakefield	Total
Purchase of service fee subsidy General operating grant	\$	200,463 171,726	\$	104,268 94,339	\$ 107,726 209,482	\$ 412,457 475,547
	\$_	372,189	\$	198,607	\$ 317,208	\$ 888,004



# 13. PROVINCIAL WAGE ENHANCEMENT GRANT

In January 2015, the Ministry of Education implemented a new initiative to provide a wage enhancement grant up to \$1 per hour plus up to 17.5% benefits for eligible staff working in licensed child care programs, and up to \$10 per day to home child care providers providing care through a licensed home child care agency. In January 2016, the Ministry increased the wage enhancement grant to \$2 per hour. The Corporation, as the operator, received and disbursed the Wage Enhancement grant to eligible employees in 2020, as follows:

		Funding Approved	Unspent Funds Repayable		 Disbursed Funds
Lakefield YMCA Child Care Centre and School					
Age Program	\$	40,599	\$	18,544	\$ 22,055
Peterborough Child Care Centre		30,642		13,943	16,699
St. Paul's School Age Program		988		397	591
Hastings County - Belleville Child Care		42,609		1,611	40,998
Lennox and Addington - Belleville Child Care		603			 603
	\$_	115,441	\$	34,495	\$ 80,946

Unspent wage enhancement grants are to be returned to the appropriate funder.

Wage enhancement grants have been included with salaries, wages and benefits as a reduction to the expense in the statement of operations and changes in net assets.

#### 14. SAFE RESTART FUNDING

During the year, the Corporation received \$91,815 in the form of Safe Restart Funding from the City of Peterborough and spent \$75,488 of the allotted funds. The remaining funds can be spent up to March 31, 2021. The Corporation also received \$154,100 in Funding from Hastings County. \$71,855 had been spent by the end of the fiscal year. The remaining amount can be spent up to March 31, 2021.

# 15. UNCERTAINTY DUE TO THE ECONOMIC CONSEQUENCES OF THE CORONAVIRUS DISEASE (COVID-19) OUTBREAK

In mid-March of 2020, the province of Ontario declared a state of emergency in response to the public health concerns originating from the spread of the coronavirus disease.

From March 16, 2020 until September 2020, the Corporation's operations were temporarily shut down with the exception of full day childcare which resumed in late July. This was in response to the quarantine measures implemented by the provincial government to stop the spread of the COVID-19 virus. From December 26, 2020 to February 16, 2021, the Corporation's health and fitness facilities were closed due to another shutdown. The facilities re-opened on February 17, 2021 and the health and fitness facilities were closed for another shut down on April 2, 2021, and have not re-opened as of the date of these financial statements.

A high degree of uncertainty persists surrounding the full economic impact of the situation. The unpredictable nature of the spread of the disease makes it difficult to determine the length of time that the Corporation's operations will be impacted. Consequently, at the time of issuance of these financial statements, the effect that the abrupt decline in economic activity will have on the Corporation's operations, assets, liabilities, revenues and expenses are not yet known.

During the year, the Corporation applied for assistance under the Government of Canada's Canada Emergency Wage Subsidy (CEWS), Temporary Wage Subsidy (TWS) and Canada Emergency Rent Subsidy (CERS) programs. Amounts recognized in grants and subsidies revenue are as follows:

		2020
CEWS TWS CERS	\$	1,950,651 25,000 13,232
	\$ <u></u>	1,988,883

Included in accounts receivable at December 31, 2020 is \$936,118 related to the CEWS program.