



**YMCA of Central
East Ontario**



SUMMER CAMP 2019

Position: Camp Director – Campability & Helping Hands

Location: Quinte West Branch

Schedule: May/June: 12 to 16 hours/week
July/August: 40 hours/week

Closing Date: March 15, 2019

To work for the YMCA of Central East Ontario is to:

- Work in a diverse and socially inclusive environment
- Help create meaningful opportunities that impact the lives of individuals
- Help increase the health of our communities
- Feel appreciated as an individual
- Work in an environment where you can make a meaningful contribution
- Have work-life balance and a family friendly environment to help you balance your personal and work commitments
- Make a difference in your community

You can accomplish all of this while having fun in a challenging and dynamic atmosphere!

The YMCA of Central East Ontario is a charity dedicated to strengthening the foundations of community by being a recognized leader and valued partner in the development of healthy communities. This position requires a commitment to the Y mission and core values of caring, honesty, inclusiveness, respect, responsibility, which form the foundations of all Y programs and services.

What You Will Do:

The Camp Director works closely with the Assistant Camp Director to provide development, training, coaching and supervision of the staff team that reflects the mission and values of the organization. Provide leadership and guidance of communications with parents and/or guardians and monitor and direct staff in the area of behaviour management.

Specific Responsibilities Include:

- Implement age appropriate activities and present a safe/clean and visually appealing environment in accordance with the YMCA Policies and Procedures.
- Direct, support and assist team members in the delivery of high quality programming in accordance with YMCA Policies and Procedures.
- Provide positive, hands on leadership to staff team.
- Provide leadership in emergency situations.
- Ensure program plans are followed and monitored with specific measurements of success.
- Implement and maintain risk management for all activities.
- Lead, direct, support and assist other team members in the delivery of excellent service following the YMCA SAM 2.0. Standards and Principles.
- Responsible for the safety and security of all participants in your care following the YMCA Child Behaviour Management and Abuse Policy at all times.
- Prepare weekly plans appropriate to the special needs, skill level and age of all participants.
- Keep program areas clean, organized and safe.
- Check for potential health and safety hazards when on duty and complete incident reports when necessary.
- Participate with the campers in a positive and supportive manner.
- Complete performance reviews of each team member.
- Be in full uniform while on duty.
- Maintain current qualifications as required by the position.

What you will bring to the position:

- Clear Vulnerable Sector Check
- Current First Aid and CPR Level C, AED
- Minimum of three years of camp experience, or the equivalent of camp counselling/camp experience
- Previous experience working with special needs children and youth

Working Conditions:

- Hours are flexible during pre-camp period (May to June). During camp session hours will be Monday-Friday 7:30 a.m. – 5:30 p.m.
- Coordinate and attend all scheduled training dates prior to the start of camp (TBD)
- Must be comfortable giving Standard First Aid and/or CPR
- Must feel confident providing leadership in emergency situations

What the YMCA of Central East Ontario has to offer:

- Pension plan is offered to all once staff qualify
- YMCA membership
- Staff discounts for Child Care
- Health, Rx, vision, dental, long term disability, and life insurance for full time, permanent employees
- Employee Assistance Program
- Training and development opportunities
- A rewarding job

How to Apply:

All interested candidates are to submit a resume to:

Ron Riddell
Regional General Manager
ron.riddell@ceo.ymca.ca

Applications will be received until March 15, 2019

We appreciate your interest in a career opportunity with the YMCA of Central East Ontario. Please note that with the high amount of applicants, only those selected for an interview will be contacted.

The YMCA of Central East Ontario is committed to an environment that is barrier free; if you require accommodation during the hiring process, please inform us in advance so that we can arrange reasonable and appropriate accommodation. The YMCA of Central East Ontario values the diversity of people and communities and is committed to excellence and inclusion in our Association.