



**YMCA of Central East Ontario**  
**Belleville Branch**

**POSITION VACANCY:** Camp Leader

**EFFECTIVE DATES:** July 3, 2018- August 31, 2018

**REPORTS TO:** Coordinator, Child Youth and Family Programs

**HOURS:** 40 hours/week

**OVERVIEW:**

The YMCA of Central East Ontario is a charity committed to strengthening the foundations of community. We are dedicated to helping people grow in spirit, mind and body.

All offers of employment will be subject to the provision that the successful incumbent provides the YMCA of Central East Ontario with a current (within 30 days of hire) and satisfactory Police Records Check with vulnerable sector screening.

**GENERAL ACCOUNTABILITY:**

Supervise, instruct and lead YMCA camp participants in a manner that reflects the mission and values of the organization.

**REPORTING RELATIONSHIP:**

Reports to: Coordinator of Child, Youth and Family Programs

**KEY RESPONSIBILITIES:**

- Provide leadership in emergency situations.
- Implement and maintain risk management for all activities.
- Lead, direct, support and assist other team members in the delivery of excellent service following the YMCA SAM 2.0. Standards and Principles.
- Be responsible for the safety and security of all participants in your care following the YMCA Child Behaviour Management and Abuse Policy at all times.
- Prepare weekly plans appropriate to the program, skill level and age of all participants.
- Keep program areas clean, organized and safe.
- Check for potential health and safety hazards when on duty and to complete incident reports when necessary.
- Participate with the campers in a positive and supportive manner.
- Be in full uniform while on duty.
- Maintain current qualifications as required by the position.

**EDUCATION/TRAINING/QUALIFICATIONS:**

- Standard First Aid, CPR 'C', AED
- Satisfactory Criminal Reference Check (Vulnerable Sector Check) within 30 days of start date
- High Five Certification is an asset

**EXPERIENCE:**

- Previous experience working with children.
- Previous experience working with children in a camp setting is an asset.

**WORKING CONDITIONS:**

- Hours are Monday-Friday between 7:00am-6:00pm (must be available to work some evenings and weekends as required)
- Attend all scheduled training dates (possibility of starting as early as May)
- Staff must be available Monday to Friday July 3<sup>rd</sup> until August 31, 2018
- Hours are assigned to team members based on registration numbers
- Must be comfortable giving Standard First Aid and/or CPR
- Must feel confident providing leadership in emergency situations

**CORE COMPETENCIES:**

|                                       |  |
|---------------------------------------|--|
| 1. Integrity                          | Demonstrate responsible behaviour at all times and maintain high ethical standards.  |
| 2. Service Orientation                | Deliberately identify and create opportunities to enhance each and every person's YMCA experience.                                       |
| 3. Commitment to Org. Vision & Values | Demonstrate and promote a personal understanding of and appreciation for the mission, vision, strategic outcomes and values of the YMCA. |
| 4. Concern for Health & Safety        | Acknowledge and understand how to manage and educate others of risk and harm reduction.  |
| 5. Quality Focus                      | Ensure that all YMCA programs and services are superior.   |
| 6. Child & Youth Focused              | Commit to assisting growth and development among children and youth.   |

All interested candidates are to submit a letter of application to:

**Lisa Redmond**

Coordinator, Child, Youth and Family Programs  
YMCA of Central East Ontario – Belleville Branch  
433 Victoria Ave. Belleville, ON K8N 2G1  
lisa.redmond@ceo.ymca.ca

Applications will be received until **February 20, 2018**

We appreciate your interest in a career opportunity with the YMCA of Central East Ontario. Please note that only those selected for an interview will be contacted.

**Group Interview will be held February 24, 2018**

The YMCA of Central East Ontario is committed to an environment that is barrier free; if you require accommodation during the hiring process, please inform us in advance so that we can arrange reasonable and appropriate accommodation. The YMCA of Central East Ontario values the diversity of people and communities and is committed to excellence and inclusion in our Association.